

REF: NHS/16/2023/2024

NAME _____

P.O. BOX _____

TEL. _____

DATE _____

RE: 2023/2024 SCHOOL SUPPLIES – PRINTED MATERIAL- EXERCISE BOOKS, FOLDERS & ENVELOPES

ITEM	UNIT	PRICE PER UNIT
Exercise Books (Headed) -200pg ruled -200pg squared - 120pg ruled - 120pg squared NB: ALL SHOULD BE A4 Kasuku brand – as per sample	Gross	
	Gross	
	Gross	
	Gross	
Printed Envelopes – DL (PRINTED WITH SCHOOL LOGO)	PC	
Printed Envelopes – A4(PRINTED WITH SCHOOL LOGO)	PC	
Printed Envelopes – C5 (PRINTED WITH SCHOOL LOGO)	PC	
Folders (PRINTED WITH SCHOOL LOGO) AND WITH A FASTENER	PC	

**NB: - 1. NOTE THAT THIS IS NOT LOCAL PURCHASE ORDER (L.P.O)
2. TAKE NOTE THAT GOODS ARE NOT PAID ON DELIVERY**

(a) Please indicate the maximum length of time you can wait for payments as you continue supplying
I.e. 1 month / 2 months / 3 months / 4 months/ 5 months/ 6 months.

I can wait _____ months

(b) Price changes will not be allowed for goods supplied within the first 90 days (3 months) are over. Completed forms in sealed envelopes clearly marked "**Tender No.** _____" as above should be addressed to THE CHAIRMAN TENDER COMMITTEE NYERI HIGH SCHOOL, BOX 337 NYERI, and returned on or before **29TH JUNE 2023** by **10.00am**. Opening of the tenders will be done immediately thereafter

Requirements:

- Registration certificate
- P.I.N certificate
- Valid Tax compliance certificate
- Company profile
- Contact.

The committee reserves the right to reject any tender either in part or in full without giving reasons.

THE CHAIRMAN
TENDER COMMITTEE